



Social Security is Recruiting

Social Security Is a **GREAT** Employer!

We offer:

Job Security

Competitive Salaries

GS-5= \$32,318

GS-6= \$36,025

GS-7= \$40,033

GS-8= \$44,335

GS-9= \$48,968

GS-11=\$53,925

(Rest of US area)

Locality Pay & Cost
of Living Increases

Transit Subsidies

Promotions & Career
Development

Over 1300 offices
Nationwide

Retirement Plan

Health Coverage

Eye exams and
Corrective lenses

Life Insurance

Paid Vacations/
Holidays

Flexible Spending
Accounts

Long-Term Care
Insurance

Call Kimberley Runge
at (866) 365-3039 ext.
14616 with questions.

The Social Security Administration considers job applicants with exceptional customer service skills who are willing to:

- ⌘ Understand the unique and critical role of Social Security in our society.
- ⌘ Value our customers and provide information that meets or exceeds their needs and expectations.
- ⌘ Identify and address problems to continuously improve the quality of our public service.
- ⌘ Communicate effectively with our customers and seek their feedback.
- ⌘ Take advantage of leadership opportunities that promote career development and advancement.
- ⌘ Appreciate diversity and recognize the value of a multi-cultural workforce.

Social Security Entry Level Customer Service Positions include:

Claims Representatives and Service Representatives – Work in offices providing face-to-face service

- ⌘ Talk to individuals who apply for benefits face-to-face and/or by telephone.
- ⌘ Understand, apply and explain large volumes of technical material.
- ⌘ Evaluate information and evidence to determine entitlement to benefits.
- ⌘ Interact with people of varying backgrounds, education and experience.

[Watch what Claims Representatives do!](#)

[Watch what Service Representatives do!](#)

- ⌘ Claims Representatives can be hired at GS-5, GS-7 or GS-9 depending on education and experience and can be promoted to the GS-11 level.
- ⌘ Service Representatives can be hired at GS-5, GS-6 or GS-7 depending on education and experience and can be promoted to the GS-8 level.

Job Applicants May SUBMIT RESUMES:

- ⌘ Send **TEXT ONLY- MICROSOFT WORD** resumes to Kimberley Runge, 18 Veterans Drive, Harrisburg, IL 62946
- ⌘ You should have a degree from an accredited four-year or two-year college/university AND/OR specialized experience in customer service.
- ⌘ Be a United States Citizen.

Email resumes with detailed job descriptions and education summaries to

kimberley.runge@ssa.gov

For more information about careers at Social Security see:

<http://www.socialsecurity.gov/careers/index.htm>

Social Security Online - Careers - Microsoft Internet Explorer provided by IE6.0 SP1 > Alpha CI

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Social Security Online **Social Security Careers**

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 **Make a difference in people's lives and your own!**

Social Security helps 50 million people a month. We are the world's largest social insurance program.

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Explore our Career Paths
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What's New
Search & Apply for Careers

If you want a position with professional and personal growth potential, join the team at Social Security!

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Social Security is an equal opportunity employer.

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Social Security Administration Job Search



The Social Security Administration serves more than 90 percent of working Americans and builds protection for them and their families against a reduction of income as a result of retirement, disability, or death. The Social Security Administration employs more than 64,000 well-trained, courteous and dedicated employees throughout the globe providing customers with "World Class" service every day.

For a listing of Social Security Administration jobs, please indicate your geographic preference, whether you are currently a federal employee, and the time frame of announcements you would like to see, then click on SUBMIT. Instructions on how to apply are contained in each announcement.